



RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)

September 26, 2017 9:00am – 11:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

Members Present: Lori Fasbinder, Chrissy Gascon (Director), Geoff Henderson (via email).Mary Lou Vachet, Connie Van Luit

Members Absent: Ryan Murray, Justin Stanfield

Guests: Alicia Ayers (Minutes), Cristina Gheorghe, Ray Hernandez

MINUTES

Item	Discussion	Action
<p>Introduction of new attendees</p> <ul style="list-style-type: none"> Welcome Justin Stanfield, Orange USD 	<ul style="list-style-type: none"> Chrissy Gascon introduced the new member, Justin Stanfield who was unable to attend. Chrissy Gascon introduced Cristina Gheorghe, our AEBG Researcher, who will be attending the AEBG Executive Board Meetings this year. She will be providing research information to the Consortium. 	
<p>Approval of agenda</p>	<ul style="list-style-type: none"> A motion to approve the agenda was made by Lori Fasbinder and seconded by Mary Lou Vachet Passed by a unanimous vote <ul style="list-style-type: none"> Geoffrey Henderson approved the agenda via email 	
<p>Approval of consent agenda</p> <ul style="list-style-type: none"> Minutes: August 8, 2017 	<ul style="list-style-type: none"> A motion to approve the August 8, 2017 minutes was made by Lori Fasbinder and seconded by Mary Lou Vachet Passed by a unanimous vote 	

- o **Geoffrey Henderson** approved the minutes via email

Submitted Voting Items:

Vote to approve: Friendly Center Babysitting
Budget: \$9,000

- Collaboration with the Friendly Center to cover the cost of babysitting for children of adult students attending ESL classes at the centers.
- See attached quote

Friendly Center Babysitting

- Collaborate with the Friendly Center to cover the cost of babysitting for children of adult students attending the ESL classes at both the Friendly Center and Friendly Center North sites. RSAEC will reimburse/pay for babysitting costs. The Friendly Center sites will provide the babysitting services. This strategy will address the gaps in supportive services for students who wish to attend classes, but cannot due to lack of childcare.
- Enrollment is currently down since babysitting is unavailable this semester.
- Off-site centers tend to need babysitting more than the main centers.
- **Mary Lou Vachet** would like to have a mechanism in place to track babysitting to the students attending.
 - o Parents don't leave the site when using babysitting. They are in the next room or a partitioned room.
 - o Attendance is kept as well as a babysitting sheet.
 - o **Cristina Gheorghe** asked for the babysitting sign-in sheet to include the student ID for tracking purposes.
- A motion to approve \$9,000 for Friendly Center Babysitting was made by **Mary Lou Vachet** and seconded by **Connie Van Luit**
- Passed by a unanimous vote
 - **Geoffrey Henderson** approved the minutes via email

Technology for Community

- Per Chrissy Gascon, the Technology for Community item has been removed from the Agenda.

Vote to approve: Technology for Community Based Sites
Budget: \$21,000

- **Chrissy** will ask Friendly Center Babysitting to add the student ID to the babysitting sign-in sheet for tracking the children to the parents.
- **Lori Fasbinder** will check to see if there is an emergency card being used and why they lost their babysitting program.
- **Chrissy Gascon** to plan a fieldtrip to the Remington site for all members.

<ul style="list-style-type: none"> AEBG Field Team Representative & Application Process 	<p>since they choose to not charge a fee to students.</p> <ul style="list-style-type: none"> All students at Santa Ana College pay a \$6.00 fee for the Bus Pass Program. This allows students who need a bus pass to obtain it for free. Garden Grove is interested in the Bus Pass Program <p>AEBG Field Team Representative & Application Process</p> <ul style="list-style-type: none"> Mary Lou Vachet discussed the AEBG Field Team Representative & Application Process. <ul style="list-style-type: none"> It is a 3-year commitment and Orange County needs to be well represented. Application due by October 23rd Chrissy Gascon is applying for the AEBG Field Team Representative. 	<ul style="list-style-type: none"> Connie Van Luit and Mary Lou Vachet to prepare a letter of endorsement for Chrissy Gascon's application for AEBG Field Team Representative.
<p>Reminder:</p> <ul style="list-style-type: none"> Voting Members: Must be board approved for the new fiscal year starting July 1, 2017 Please forward board approvals via email 	<ul style="list-style-type: none"> Voting Members must be board approved for the new fiscal year starting July 1, 2017. 	<ul style="list-style-type: none"> All Voting Members please email your board approval to Chrissy Gascon. <ul style="list-style-type: none"> Mary Lou Vachet is waiting for board approval. Connie Van Luit and Lori Fasbinder will check on their board approval.
<p>Combined Strategy Workgroup (CSW)</p> <p><u>2017-2018 Calendar</u> Location: CWPC Time: 9:00am – 11:00am Day: Second Tuesday of the month except where noted</p>	<p>Next CSW Meeting: Tuesday, October 10, 9:00am – 11:00am (CWPC – Room 114)</p> <p>Subcommittees:</p> <ul style="list-style-type: none"> See RSAEC website calendar for updates <ul style="list-style-type: none"> Information has not been received at this time. Information from the subcommittees will be put on the website upon receipt 	
<p>Upcoming Events:</p> <p>AEBG Lead Conference</p>	<p>AEBG Lead Conference</p>	

<p>Location: Sacramento Dates: October 12-13</p> <p>AEBG Annual Summit Location: Los Angeles Dates: January 22-23 *New this year: More participants will be included</p>	<ul style="list-style-type: none"> • Chrissy Gascon is attending the AEBG Lead Conference in Sacramento on October 12-13, 2017. <p>AEBG Annual Summit</p> <ul style="list-style-type: none"> • Chrissy Gascon would like to see those who haven't attended in the past go to the AEBG Annual Summit in January. <ul style="list-style-type: none"> ○ It would be nice if all Coordinators could attend, but only eight people can go this year, which is still not everyone. ○ Those who attend can report back, but hearing it is different than being there and experiencing the AEBG Annual Summit. • Chrissy Gascon would like to have the Coordinators present at the AEBG Annual Summit. <ul style="list-style-type: none"> ○ Possible topics AWD, CTE, HS 	<ul style="list-style-type: none"> • Connie Van Luit would like to discuss 3-5 topics to be presented in October. • Chrissy Gascon to put some feelers out regarding presentation topics.
<p>Other:</p> <ul style="list-style-type: none"> • Garden Grove spending AEBG funds • AEBG Workforce • CTE Classes • High School Assessment Tests 	<ul style="list-style-type: none"> • Garden Grove may want to change their objectives in order to spend their AEBG Data and Accountability funds due to the extension of time. • AEBG dealing with more workforce <ul style="list-style-type: none"> ○ Must be enrolled in CTE class ○ ESL integrated classes are needed ○ Possibly offer CTE class after ESL • CTE Classes <ul style="list-style-type: none"> ○ Can be 1 hour after class ○ Looking to start October 2017 ○ Classes must be coded differently if integrated co-op. ○ Cristina Gheorghe can grab data for ESL students who take CTE classes. ○ Offer CPR class with bilingual class 	

	<ul style="list-style-type: none"> • Ray Hernandez would like to get a copy of the High School Assessment Math Test used by CWPC. 	<ul style="list-style-type: none"> • Ray Hernandez to follow-up with Elaine Pham to discuss the HS Assessment Math Test.
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Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am
2017: Tuesday, October 24, November: No Meeting, Tuesday, December 5 (*1st Tuesday)
2018: Tuesday, January 30 (*5th Tuesday), Tuesday, February 27, Tuesday, March 27, Tuesday, April 24, Tuesday, May 22, Tuesday, June 26